

**SHERMAN COUNTY SCHOOL DISTRICT  
SPECIAL SCHOOL BOARD MEETING MINUTES  
June 17, 2016**

The Board of Directors of Sherman County School District met in the Sherman County Public/School Library Meeting Room in Moro, Oregon on June 17, 2016. The following were present: Chair, Bill Martin; Vice Chair, Angie Thompson; Directors: Kyle Blagg, Merrie von Borstel; Superintendent, Wes Owens; Business Manager, Kim McKinney; Secretary, Jen Berry; Staff Members: Gerald Casper; Visitors: Mike Marino, and Mike Carter.

Absent: Director, Jim Macnab

**SUMMARY OF ACTIONS TAKEN**

**Motion** by Director, Kyle Blagg with second from Director, Merrie von Borstel to approve the agenda for this June 17, 2016 meeting as presented. **Vote:** 4 in Favor (Blagg, Martin, Thompson, von Borstel) 1 Absent (Macnab) **Action:** The motion carried unanimously.

**Motion** by Director, Kyle Blagg with second from Director, Angie Thompson to proceed with Option #2 Science Lab/Classroom Remodel Design and Bid Alternates #1, #2, #3 and #4 which includes a modification and creation of new women's and men's restrooms, a single occupancy restroom, a new storage area, and a remodel of existing gymnasium entrance lobby not to exceed \$300,000. **Vote:** 4 in Favor (Blagg, Martin, Thompson, von Borstel) 1 Absent (Macnab) **Action:** The motion carried unanimously.

**Motion** by Director, Kyle Blagg with second from Director, Angie Thompson to adopt the budget for fiscal year 2016-17 in the total amount of \$14,241,531. **Vote:** 4 in Favor (Blagg, Martin, Thompson, von Borstel) 1 Absent (Macnab) **Action:** The motion carried unanimously.

**Motion** by Director, Angie Thompson with second from Director, Kyle Blagg that for the fiscal year beginning July 1, 2016, the amounts shown below are hereby appropriated for the purposes indicated within the fund listed: See Attached. **Vote:** 4 in Favor (Blagg, Martin, Thompson, von Borstel) 1 Absent (Macnab) **Action:** The motion carried unanimously.

**Motion** by Director, Kyle Blagg with second from Director, Angie Thompson to hereby impose the taxes provided for in the 2016-17 adopted budget at the rate of \$3.4203 per \$1000 of assessed value for operations and that these taxes are hereby imposed and categorized for the tax year 2016-17 upon the assessed value of all taxable property within the district. **Vote:** 4 in Favor (Blagg, Martin, Thompson, von Borstel) 1 Absent (Macnab) **Action:** The motion carried unanimously.

**CALL TO ORDER**

Chair, Martin opened the meeting with the Pledge of Allegiance to the American Flag at 7:32 a.m. and thanked everyone for coming.

### **Approve Board Meeting Agenda**

Board Members were given an opportunity to make changes to the Agenda for this June 17, 2016 meeting. No changes were made.

**Motion** by Director, Kyle Blagg with second from Director, Merrie von Borstel to approve the agenda for this June 17, 2016 meeting as presented. **Vote:** 4 in Favor (Blagg, Martin, Thompson, von Borstel) 1 Absent (Macnab) **Action:** The motion carried unanimously.

Chair Martin stated that he attempted to call Director Macnab to see if he would like to join the meeting via phone, but was unable to reach him.

### **COMMENTS FROM VISITORS**

No comments from visitors were received.

### **REPORTS AND PRESENTATIONS**

#### **Design Committee Discussion Update**

Superintendent Owens updated the board on the last design committee meeting. They saw new renderings at the meeting, got an update on the contingency fund, took a tour, and looked at the alternate option ranking recommendations. There were discussions at the design meeting about the science lab and how that fits into the alternate options. Superintendent Owens shared a document with the board that outlined the results of ranking the alternative options. The science lab was not added to the list because the numbers were much larger than the small items that are on the list. Each member that was present at the June 13<sup>th</sup> meeting ranked the items on the list in order of priority. This document shows the list in order of priority based on the group's total calculation. The two items that are grayed on the bottom of the list are options that would probably be done afterwards or not even have on the list.

#### **General Fund Spending Analysis**

A document was handed out by Superintendent Owens showing Historical SIP Fund Reserve Spending. This document was discussed in the last meeting, although it did change in a positive way using \$1000 less from the SIP fund. Suggested changes/additions are outlined on the back of the document which included coaching assistants, 5/6 coaches, and robotics advisorship. Chair Martin asked where the extra \$1000 came from. Superintendent Owens stated it came from technology.

#### **Reserve Funds Analysis**

Business Manager McKinney explained a document that was handed out showing the projected SIP and Teacherage Funds. This outlines how the additional funds used to remodel the science lab and restroom area will affect SIP Fund and Teacherage Fund. The additional money needed to do the science lab does not make a big difference over the long term in the SIP Fund. The money budgeted in the Teacherage Fund will also be used to fix the fire system at the Elementary School. Using \$100,000 for the science remodel still leaves \$135,000 remaining balance if any other large capital items come up. Director Martin confirmed that the district never goes below \$1.5 million in the SIP Fund by taking out the \$200,000 for the science lab as long as the SIP dollars keep coming in like they are projected to. Business Manger McKinney confirmed the SIP figures with Debbie at the County. Vice Chair Thompson clarified Teacherage Fund figures. Business Manager McKinney stated this could fluctuate depending on the insurance for the fire

system. Superintendent Owens updated the board on a meeting with Payne West yesterday regarding the fire system. Payne West stated they will help support the district on this and Superintendent Owens is optimistic about the outcome.

### **Additional Construction Options/Ideas**

Superintendent Owens stated the design committee meeting discussed options for the science remodel as well as funding options. Superintendent Owens thanked Mike Marino, BBT and Kirby Nagelhout for long hours and the many discussions that took place to put all of this together. Superintendent Owens handed out a packet from KNCC labeled with Subject: Additional Scope Pricing and Information. Superintendent Owens stated that they looked at what's best for programming, the students and the community. In the packet there is a summary sheet of options. He explained the difference between Option A and B. "A" is if the current Phase 2 construction period is extended. "B" is if it turns into a Phase 3 project.

Superintendent Owens reviewed the page with a design that is labeled "Complete remodel that meets ADA codes". In this design the footprint of the science lab and classroom stays the same. This allows for flexibility in the future. The classroom would get a light remodel, a window between the classroom and lab for supervising, and a full remodel of the lab. The current staff lounge will be encompassed for enlarging the chemical storage space. The existing staff lounge space will now be used to add a boy's restroom. Part of the savings on this project is not doing the bump out and keeping the original footprint. Superintendent Owens states he is sharing with the board what he feels comfortable with while still getting what the Board and the Design Committee always wanted.

Superintendent Owens moved to a page with a design for the women's bathroom across from the cafeteria. It has been discussed that the current women's restroom is not sufficient for the students and the community. This design adds two stalls to the women's bathroom outlined in yellow on the document. A single use restroom is outlined in the pink area that can be used as a family restroom or a changing area. The blue area will now be a storage area that adjoins room 5, Gerald Casper's room that can house technology storage. Superintendent Owens offered an opportunity for questions. With no questions asked, he had the board move back to the pricing sheet. Option 2, which was the design explained today, is \$235,767.35 in option A. The full remodel in the original design was \$302,000. The savings comes from not doing the bump out. Superintendent Owens says there is the potential for additional savings. Option 3 at \$46,548.12 is only a light remodel to the lab only. Director Martin questioned, in regards to Option 3, what are we getting that is educational from that option. Superintendent Owens recommends that while we have a construction company onsite this is our opportunity to do it right. He discussed each bid that was outlined on the document. Bid Alternate 4 was number 1 on the design committee ranking sheet – this includes a remodel of the existing high school gymnasium entrance vestibule. This would provide new floors, new painting, and replacement of damaged ceiling tiles. This project would be taken off of the ranking sheet and would be included in this scope of remodel. Vice Chair Thompson asked for clarification on bid alternate 3. It has been clarified by Mike Marino that it is already included in the project. Chair Martin asked for a grand total of option 2 and alternate. Superintendent Owens stated it is approximately \$300k.

Business Manager McKinney will present 2 budgets. One that includes these remodel options and one that does not. Superintendent Owens stated he would be comfortable if the remodel work

would not exceed \$300k. Chair Martin feels that after reviewing SIP funds that this is the best use of funds. Vice Chair Thompson says she feels this meets the design committee's needs and we may never come back to it if we don't do it now. Director Blagg stated that it is better to do it now rather than having to redo the work later and not being able to get it at this price.

**Motion** by Director, Kyle Blagg with second from Director, Angie Thompson to proceed with Option #2 Science Lab/Classroom Remodel Design and Bid Alternates #1, #2, #3 and #4 which includes a modification and creation of new women's and men's restrooms, a single occupancy restroom, a new storage area, and a remodel of existing gymnasium entrance lobby not to exceed \$300,000. **Vote:** 4 in Favor (Blagg, Martin, Thompson, von Borstel) 1 Absent (Macnab) **Action:** The motion carried unanimously.

### **UNFINISHED BUSINESS**

#### **Budget Adjustments**

Business Manager McKinney stated the adjustments are outlined on the spreadsheet that was handed out earlier. Superintendent Owens stated he was very happy with the decrease in funds needed and all the programs that are added back. Programs added include a full time counselor, early college, coaches and assistant coaches. He feels that this is a conservative budget as well. Vice Chair Thompson is expressed her approval in bringing some much needed programs such as coaches, counseling, and a grant writer. Chair Martin feels good about showing better programming and a lower budget with the consolidation as this is what was promised to the community.

Director von Borstel asked about the stability of the projected SIP money. Superintendent Owens and Chair Martin assured that given the history and stability of the wind projects they will keep coming. Director Blagg says SIP money is on the books and we are only financing until 2021.

#### **Adoption of 2016-17 Budget**

Business Manager, McKinney handed out a 2016-17 budget document to the board, Resolution No. 2016-17 01.

**Motion** by Director, Kyle Blagg with second from Director, Angie Thompson to adopt the budget for fiscal year 2016-17 in the total amount of \$14,241,531. **Vote:** 4 in Favor (Blagg, Martin, Thompson, von Borstel) 1 Absent (Macnab) **Action:** The motion carried unanimously.

#### **Adopt Resolutions Making Appropriations and Imposing and Categorizing Taxes**

**Motion** by Director, Angie Thompson with second from Director, Kyle Blagg that for the fiscal year beginning July 1, 2016, the amounts shown below are hereby appropriated for the purposes indicated within the fund listed: See Attached. **Vote:** 4 in Favor (Blagg, Martin, Thompson, von Borstel) 1 Absent (Macnab) **Action:** The motion carried unanimously.

**Motion** by Director, Kyle Blagg with second from Director, Angie Thompson to hereby impose the taxes provided for in the 2016-17 adopted budget at the rate of \$3.4203 per \$1000 of assessed value for operations and that these taxes are hereby imposed and categorized for the tax year 2016-17 upon the assessed value of all taxable property within the district. **Vote:** 4 in Favor

(Blagg, Martin, Thompson, von Borstel) 1 Absent (Macnab) **Action:** The motion carried unanimously.

Superintendent Owens and the board members thanked Kim for all of her hard work on the budget.

**COMMENTS FROM VISITORS**

No comments from visitors were received.

**FUTURE AGENDA ITEMS, CLOSING COMMENTS, AND UPCOMING EVENTS**

None were specified for this meeting.

**NEXT MEETING**

The next meeting of the school board will take place Monday, July 18 at 7:00 p.m.

**ADJOURNMENT**

There being no further business, Chair Martin declared the meeting adjourned at 8:13 a.m.

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Chair, Bill Martin

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Secretary, Jen Berry