

SHERMAN COUNTY SCHOOL DISTRICT
Architectural Design Committee Meeting
April 1, 2015

The Board of Directors of Sherman County School District met in the Sherman County Public/School Library Meeting Room in Moro, Oregon on April 1, 2015. The following were present: Todd Turner, Sheri Sharp, Peter Tarzian, Ree Ella von Borstel, Angie Thompson, Craig Wood, Ken Melzer, Jeanie Pehlke, Mike Marino, Bill Martin, Kyle Blagg, Jared Collins, Bill Blevins, Lowell Smith, Neil Pattee, Kim McKinney, Jen Berry, Mike Taylor, Brian Powell

Call to Order

The meeting was called to order at 5:03 pm.

Meeting Notes

Program Manager Mike Marino started the meeting by introducing Mike Taylor, Vice President and Brian Powell, Project Manager from Kirby Nagelhout Construction, the district's CMGC.

Todd Turner from BBT Architects presented the Phase One drawings for the kitchen and Vo-tech/Ag area. He also presented and gave a summary of the Schematic Design Report. This report outlines the entire project. Program Manager Mike Marino stated that it is important that all committee members read through it and make suggestions for any changes that they would like to see made.

Ree Ella pointed out that Phase One was missing from the square footage section in the Schematic Design Report.

Project Manager Mike Marino asked Bryan and Mike from Kirby Nagelhout Construction if the Schematic Design Report was enough information to give a schematic estimate and they replied that it was. They stated it would be two to two and a half weeks before they could have this completed. Project Manager Mike Marino stated that April 13th is the next board meeting and it would be helpful to have at that meeting if at all possible.

Todd Turner guided the group through the Phase One drawings.

Ree Ella noted as they were going through the plans that she did not see a window to return the trays to the kitchen. Placement of the point of sale was also discussed. Todd Turner said they will resolve this issue.

Storage and delivery were discussed concerning the Ag Shop. Jared Collins asked about the process of moving the greenhouse. They plan on utilizing what they can from the old greenhouse. He requested that the new greenhouse have concrete floors or aisles. He also discussed the possibility of using concrete or brick walls for safety and stability. Kirby Nagelhout recommended evaluating if it is cost effective to salvage the old greenhouse or purchase a new

one due to the expense of prevailing wages involved in doing so. Ken Melzer suggested a different location for the greenhouse if an addition to the high school was ever necessary.

Ree Ella asked if there was a plan to keep the kitchen cool. Todd Turner said a mechanical plan for the kitchen has not been developed yet. Currently the plan is to use make up air and ventilation.

Ree Ella stated that she needs to have water available to the students. The state auditor said they recommended a water bottle fountain.

Jared Collins asked who was building the welding booths. It was suggested to have it as a project to save money. BBT could design them and the exhaust and order/fab the parts and then the students could install. Jared suggested looking at the kit booths.

The kitchen drawing was discussed in detail. The size of the freezer and cooler, prep area size, sink location, door swing on coolers, roll up doors in serving area, and moving the point of sale outside of the kitchen for cafeteria supervision were all discussed. Mike Taylor from Kirby Nagelhout gave a suggestion for changing a portion of the kitchen to allow for a tray return. BBT understands that this area needs to be reconfigured.

Bill Martin stated that it may be possible to get the greenhouse with grant money and construct it with community involvement. He reiterated what Program Manager Mike Marino said about being conservative with Phase One's budget so that Phase Two will continue as planned. The more that can be done this way would save money as Kirby Nagelhout Constuction has stated that prevailing wages are high.

The timeline for the greenhouse was discussed.

The next steps are to review the drawings, give comments to Mike Marino and get approval from the board on Phase One design at the next board meeting if estimates are completed.

Mike Taylor from Kirby Nagelhout Construction stated that if they could get assistance from BBT in getting kitchen estimates, they could have a quicker turn around for estimates.

A vote was taken from the members in attendance to move Phase One from design development to construction and Phase Two from schematic design to design development. The group unanimously approved. This will be presented to the board for approval.

Adjourned

The meeting was adjourned at 6:26 p.m.