

**SHERMAN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
July 14, 2014**

The Board of Directors of Sherman County School District met in the Sherman County Public/School Library Meeting Room in Moro, Oregon on July 14, 2014. The following were present: Chair, Bill Martin; Vice Chair, Angie Thompson; Directors: Liz Mills, and Jim Macnab; Superintendent, Peter Tarzian; Business Manager, Kim McKinney; Confidential Secretary, Jeanie Pehlke; Administrator: Bill Blevins; Staff Member: Gerald Casper; Visitors: Charlie Miller, Janet Pinkerton.

**SUMMARY OF ACTIONS TAKEN**

**Motion** by Vice Chair, Angie Thompson with second from Director, Elizabeth Mills to elect Bill Martin as Board Chair for the 2014-15 school year. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) **Action:** The motion carried unanimously.

**Motion** by Director, Elizabeth Mills with second from Director, Jim Macnab to elect Angie Thompson as Vice Chair for the 2014-15 school year. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) **Action:** The motion carried unanimously.

**Motion** by Director, Elizabeth Mills with second from Vice Chair, Angie Thompson to adopt the consent agenda as amended with the removal of 3.24 Approve Preliminary Hire of Britney Macnab – First Year Probationary Teacher at SES and 3.25 Approve Final Hire of Ron Townsend – Athletic Director. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) **Action:** The motion carried unanimously.

**Motion** by Director, Elizabeth Mills with second from Vice Chair, Angie Thompson to approve the preliminary hire of Britney Macnab – first year probationary teacher at Sherman Elementary. **Vote:** 3 in Favor (Martin, Thompson, Mills); 1 Abstention (Macnab) stating potential conflict of interest. **Action:** Motion carried.

**Motion** by Director, Angie Thompson with second from Director, Elizabeth Mills to approve the final hire of Ron Townsend as Athletic Director. **Vote:** 3 in Favor (Martin, Thompson, Mills); 1 no (Macnab) **Action:** Motion carried.

**Motion** by Director, Elizabeth Mills with second from Director, Jim Macnab to accept the text book adoption as presented. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) **Action:** The motion carried unanimously.

**Motion** by Director, Jim Macnab with second from Vice Chair, Angie Thompson to adopt the designations as amended with the meeting date change from June 1, 2015 to June 15, 2015 on the Meeting Dates/Times/Locations document. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) **Action:** Motion carried unanimously.

**Motion** by Director, Jim Macnab with second from Director, Elizabeth Mills to approve the Legal Services Retainer Agreement with the High Desert ESD. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) **Action:** The motion carried unanimously.

**Motion** by Director, Elizabeth Mills with second from Vice Chair, Angie Thompson to adopt the Resolution Service 2014-15 Track Resurfacing Grant as presented. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) **Action:** The motion carried unanimously.

### **CALL TO ORDER**

Superintendent Tarzian announced this meeting and all meetings of the School Board will be recorded. Chair, Bill Martin opened the meeting with the Pledge of Allegiance to the American Flag at 7:05 p.m. and thanked everyone for coming. It was noted that Director, Kyle Blagg is absent.

### **Election of Board Chair and Vice Chair**

**Motion** by Vice Chair, Angie Thompson with second from Director, Elizabeth Mills to elect Bill Martin as Board Chair for the 2014-15 school year. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) **Action:** The motion carried unanimously.

**Motion** by Director, Elizabeth Mills with second from Director, Jim Macnab to elect Angie Thompson as Vice Chair for the 2014-15 school year. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) **Action:** The motion carried unanimously.

### **Recognition of Students, Staff and Community**

We are extremely fortunate to have gracious staff and community members who support our school and students. This school year we are continuing the tradition of recognizing various supporters at the beginning portion of each School Board Meeting. While it is possible that we may periodically miss an opportunity to thank someone, we sincerely appreciate the commitment of all of our supporters. As we concluded the 2013-14 school year we would like to recognize the following people for their devotion to our schools, students, staff and community.

- We would like to thank every teacher, staff member, board member, coach, Booster, and volunteer that made a commitment to our wonderful students during the 2013-14 school year.
- Our students and parents for another fantastic school year.
- Special appreciation to our retirees who each served faithfully for more than 20 years! Thank you Gail Macnab for your 25 years of service, Arla Melzer for your 20 years, Janet Pinkerton for 23 years and Elaine Richelderfer we thank you for your 21 years. We will miss you all!
- Thank you to Kathy Thompson for coming back from retirement this past year to support our science program at Sherman Jr./Sr. High.
- Lorraine Consoliver and Cindie King for an outstanding 4th Grade Recorder Performance and Slide Show Presentation.
- Lorraine Consoliver for getting the elementary school students excited about their future in the music program during the band recruitment presentation.
- Betsy Casper for coordinating the Box Top Competition at the Elementary School.
- Sheri Sharp and the Student Council for putting on the annual Talent Show.

- The Sherman County Sheriff's Office for their guidance during the lockdown drill.
- Todd Swan for motivating our students to achieve high goals during OAKS testing and coordinating the rewards earned.
- Deputy Burgett from the Sherman County Sheriff's Office for presenting the Water Safety Assembly.
- Azure Standard for hosting our First Grade class on a field trip.
- Sherman Elementary Student Council for coordinating the Class Olympics for last day fun.
- Sherman County Scholarship Association for their year-long work fund raising and work to award scholarship funds to Sherman County graduating seniors and past graduates who applied for scholarship funds through the Sherman County Scholarship Association.
- We would like to express extreme gratitude to all Sherman County and Mid-Columbia area scholarship benefactors for graciously dedicating a total of \$242,000 toward the future education of the class of 2014 and other past Sherman graduates who are working toward their higher education.
- Special thanks to Sherman County Court for their continued scholarship contributions in support of our graduating seniors. This is the fourth year Strategic Investment Program Funds have been awarded to Sherman County graduating seniors who are continuing on to further their education.
- Jacob Gradek, Bill Blevins, Gary Shelton, Craig Wood and Jeanie Pehlke for their work coordinating the Senior Awards Program.
- Craig Wood, Jacob Gradek, Bill Blevins, Bill Martin and Jeanie Pehlke for their efforts and participation in a creating a nice graduation ceremony.
- Sherman High Band, under the direction of Lorraine Consoliver, for participating in the graduation ceremony.
- Gerald Casper for his continued computer and technical support during the 2013-14 school year.
- Dan Aldrich, Bruce Olsen, Craig Wood and Ryane Whitley for their efforts to make our school and grounds look amazing all year.
- All staff who assisted and presented at the many year-end awards programs at Sherman Elementary and Sherman Jr./Sr. High School.
- Special thanks to all of the Sherman Invitational Basketball volunteers who made this annual event fun and memorable and to Bill Blevins for his organization of the tournament.
- Ivan Ritchie for coming back from retirement to support our district this past year.

We truly appreciate the amazing support we receive from so many thoughtful people. Thank you to everyone in our great community and school district for your continued support! When you have time please visit our Sherman County School District Web Page for the monthly appreciation comments.

### COMMENTS FROM VISITORS

None received.

### ADOPTION OF CONSENT AGENDA

#### Business

- ✓ Approved Board Meeting Agenda, July 14, 2014 with the following modifications:  
**[Director Macnab requested 3.24 Approve Preliminary Hire of Britney Macnab – First Year Probationary Teacher at SES and 3.25 Approve Final Hire of Ron Townsend – Athletic Director be pulled from the consent agenda]**

- ✓ Approved Minutes of Regular Board Meeting, June 9, 2014
- ✓ Approved Bill Listing, Financial Statement

### **Personnel**

- ✓ Approved 2014-15 Contract for Kim McKinney – Business Manager
- ✓ Approved 2014-15 Contract for Jeanie Pehlke – Confidential Secretary
- ✓ Approved 2014-15 Contract for Jen Berry – Confidential Secretary
- ✓ Approved Final Hire Dezirah Gowdy – SJSHS Math/Science Teacher

It was noted that there is a certification issue being resolved with TSPC before one of the new hires will be added to the consent agenda in August.

**Motion** by Director, Elizabeth Mills with second from Vice Chair, Angie Thompson to adopt the consent agenda as amended with the removal of 3.24 Approve Preliminary Hire of Britney Macnab – First Year Probationary Teacher at SES and 3.25 Approve Final Hire of Ron Townsend – Athletic Director. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) **Action:** The motion carried unanimously.

**Motion** by Director, Elizabeth Mills with second from Vice Chair, Angie Thompson to approve the preliminary hire of Britney Macnab – first year probationary teacher at Sherman Elementary. **Vote:** 3 in Favor (Martin, Thompson, Mills); 1 Abstention (Macnab) stating potential conflict of interest. **Action:** Motion carried.

**Motion** by Director, Angie Thompson with second from Director, Elizabeth Mills to Approve the final hire of Ron Townsend as Athletic Director. **Vote:** 3 in Favor (Martin, Thompson, Mills); 1 no (Macnab) **Action:** Motion carried.

## **REPORTS AND PRESENTATIONS**

### **Superintendent Report – Peter Tarzian**

Superintendent Tarzian gave his Superintendent Report.

### **Administrative Report for Jr./Sr. High School – Bill Blevins**

Principal Blevins gave the Administrative Report for the Jr./Sr. High School.

### **Alumni Football Fundraiser**

Charlie Miller, on behalf of the Sherman Athletic Foundation, presented an alumni football fundraiser idea. The school board responded favorably to the event that may take place sometime in the spring. Insurance responsibility and uniforms will need further discussion. Chair Martin directed Mr. Miller to work directly with Peter Tarzian and report back at the August school board meeting.

## **UNFINISHED BUSINESS**

### **Small School Waiver**

Superintendent Tarzian noted that we have received an official letter from ODE stating that if we move ahead with the consolidation project we will not lose our small school waiver funds.

### **TAG Complaint**

The superintendent reminded the board that back in May a parent complaint was received that suggested we were in violation of our comprehensive guidance and counseling requirements for public schools, as well as, not meeting the legal obligation to educate their students. He noted that both he and former superintendent, Ivan Ritchie have investigated the situation. Mr. Ritchie sent the current TAG plan to ODE and we have received notice that we are in compliance. This process did help with our contract obligation relationship with ORVED and has caused us to adopt the requirement of having an instructional coach available for each online class we offer next year. The parents have been notified that they can purchase classes from other vendors through ORVED and we will contribute \$350 toward tuition for a program of their choice.

### **Track Resurfacing Update**

Superintendent Tarzian stated the track resurfacing will begin tomorrow around 11:00 a.m. He noted that he attached an addendum to contract requiring the contractor to approve and signoff on the prep work that was done by Chris Moore. Chris Moore and Craig Wood will be checking on the progress of the track resurfacing over the next few days. The biggest liability issue is the volunteer forklift that will be utilized by the contractor.

### **NEW BUSINESS**

#### **Textbook Adoption – Bill Blevins**

Principal Blevins presented and suggested the school board adopt a textbook titled, *Collections* published by Houghton, Mifflin and Harcourt. Principal Blevins noted that there are many activities within the textbook that are designed to help students pass the smarter balanced tests. He also stated the cost is \$90 for either the hardback or electronic version. He recommended it be adopted.

**Motion** by Director, Elizabeth Mills with second from Director, Jim Macnab to accept the text book adoption as presented. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) **Action:** The motion carried unanimously.

### **Designations**

The following designations were presented to the School Board.

- ✓ Chief Administrative Officer – Peter Tarzian
- ✓ Business Manager/Deputy Clerk – Kim McKinney
- ✓ Custodian of District Funds/Authorized to Sign Checks – Peter Tarzian and Kim McKinney
- ✓ Set Borrowing Limit – Kim McKinney
- ✓ Budget Officer – Kim McKinney
- ✓ Meeting Dates/Times/Locations – Peter Tarzian \*\* [Meeting date for June 1, 2015 was changed to June 15, 2015]
- ✓ Depositories of District Funds – Kim McKinney
- ✓ Official District Newspaper – The Dalles Chronicle

**Motion** by Director, Jim Macnab with second from Vice Chair, Angie Thompson to adopt the designations as amended with the meeting date change from June 1, 2015 to June 15, 2015 on the Meeting Dates/Times/Locations document. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) **Action:** Motion carried unanimously.

#### **Contract for Legal Services**

A draft of a proposed Legal Services Contract and the previous contract were presented to the board. Superintendent Tarzian explained the billing of \$7,551 is for this general legal counsel and that cost has not changed from the last contract. He recommended the board approve the legal services retainer agreement as presented. He also mentioned that he utilizes another attorney for personnel issues.

**Motion** by Director, Jim Macnab with second from Director, Elizabeth Mills to approve the Legal Services Retainer Agreement with the High Desert ESD. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) **Action:** The motion carried unanimously.

#### **Resolution Service 2014-15 Track Resurfacing Grant**

Kim McKinney explained that this resolution is required to bring the money into the school district so the school will be able to pay the contractor for the track resurfacing project.

**Motion** by Director, Elizabeth Mills with second from Vice Chair, Angie Thompson to adopt the Resolution Service 2014-15 Track Resurfacing Grant as presented. **Vote:** 4 in Favor (Martin, Thompson, Mills, Macnab) **Action:** The motion carried unanimously.

#### **COMMENTS FROM VISITORS**

None received.

#### **EXECUTIVE SESSION**

The board went into Executive Session at 8:35 p.m. pursuant to ORS 192.660(2)(d) for the purpose of labor negotiations.

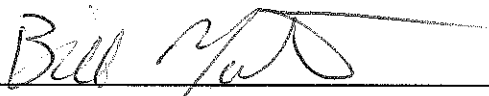
The board returned to open session at 9:16 p.m.

#### **FUTURE AGENDA ITEMS, CLOSING COMMENTS, AND UPCOMING EVENTS**

- Consolidation Update
- Alumni Football Fund Raiser

#### **ADJOURNMENT**

There being no further business, Chair Martin declared the meeting adjourned at 9:33 p.m.

  
Chair, Bill Martin

  
Confidential Secretary, Jeanie Pehlke