

Sherman County School District Facilities Planning Meeting I - Approved Notes

Thursday, January 3, 2013 | 7:00pm | Sherman County Library Conference Room

Meeting called by	Sherman County School Board	Attendees:
Type of meeting	Planning Committee	Ken Melzer, Bill Martin, Ree Ella von Borstel, Erin Stone, Kristi Coelsch, Jesse Stutzman Jim Macnab, Amy Huffman, Kalie Rolfe, Brandon Hammond, Wes Owens
Facilitator	Ken Melzer/Bill Martin	Absent:
Note taker	Erin Stone	Cliff Jett
Timekeeper	Bill Martin	

AGENDA TOPICS

Agenda topic *Welcome/Committee Purpose & history* | **Presenter** *Ken Melzer*

Discussion: The committee was introduced, welcomed, and thanked by Board Chairman Melzer. Bill Martin was elected committee chair and Erin Stone was designated committee secretary. n

The history of the formation of the facilities planning committee was explained by Superintendent Owens. A school consolidation timeline, the 2012/2013 Sherman County School Statement of Values & Priorities, a press release on the consolidation vote, a map of student population geographic dispersion, a summary of a recent staff survey, a synopsis of previous community forum results, and a summary of school district SIP funds received and spent were distributed to the committee to establish the history surrounding the board's vote to consolidate to a single campus.

The purpose of the committee is to create a recommendation document for the Sherman County School Board on a consolidated facilities plan including: how to fund the plan. What the new K-6 configuration could be, and what the future for the current Sherman Elementary site in Grass Valley should be.

Action Items	Person responsible	Deadline
Recommendation to Sherman County School Board	Facilities committee	July 8, 2013

Agenda topic: Next Steps | **Presenter** *Bill Martin*

Discussion: Board members Melzer and Martin, and Superintendent Owens all stressed that there are no current recommendations on any of the facilities items. Finding potential answers to these questions is the purpose of the committee. All options are on the table. Committee Chairman Martin asked the committee to review the three questions posed to the committee and to identify and add any additional questions that should be included in the facilities committee's recommendation.

Members von Borstel, Coelsch, Stone, and Macnab all asked that we start with some points of reference on budget, minimum elementary facilities needs, site plan options, and the market value of the Sherman Elementary site. Superintendent Owens stressed again that there are no past plans in existence, however there is some research that past Superintendent Ritchie did on his own and Mr. Owens will look into it. Members Macnab and Martin emphasized that the recommendation must put education first and also be a responsible use of SIP funds. It was agreed that more detailed budget, teacher minimum facility requirements, and architectural information would be

available at the next meeting to start answering preliminary questions so the larger recommendation could start moving forward.

Action items	Person responsible	Deadline
High School current site map & capacity overview for gyms, music, cafeteria, library, classrooms	Mr. Owens	January 28, 2013
Other school district site visit schedule		
Budget projections of SIP funds spent on programming & projected funds for programming needed with a projected SIP flow		
Architectural Presentation with options least to most expensive	Mr. Owens	January 28, 2013
"Must Have" facilities minimum requirements from teachers	Mr. Hammond	January 28, 2013

Agenda topic Project Manager | Presenter Superintendent Owens

Discussion: The need for a project manager during this process was discussed and was tabled until the committee gets a little further along in the process and has a few options to explore.

Action items	Person responsible	Deadline
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Agenda topic Public Information & Next Meeting | Presenter Mr. Martin

Discussion: The committee does not have enough information to take public comment yet, but will. The committee will review, approve, and publish its meeting minutes as they are approved. Committee member will answer community questions and make sure the community know there are no plans yet.

Action items	Person responsible	Deadline
Next Meeting	Full Committee	January 28, 2013, 5pm