



Timeline for K-12 Principal Search June 2017

DATE	EVENT
June 2	Meeting to discuss posting, screening & interview process with committees.
June 2	Notice of vacancy posted on website and EdZapp. Begin receiving applications.
June 9	Closing date or until filled.
June 12	Screen applications in the a.m. using scoring process. Set up interviews and finalize interview schedule in the p.m.
June 13 or 15	Interview team conducts interviews (7:30-12:45 a.m.), completes scoring process and preliminary reference checks begin (1:00-5:00 p.m.).
June 13-15	Conduct in-depth reference checks.
June 16-19	Offer position and discuss contract.
TBD	Recommendation to School Board.
TBD	School Board votes on candidate hire.
TBD	K-12 Principal begins work.