

**Sherman County School District
Design Committee Meeting
March 11, 2015**

The Board of Directors of Sherman County School District met in the Sherman County Public/School Library Meeting Room in Moro, Oregon on March 11, 2015. The following were present: Mike Marino, Jen Berry, Jeanie Pehlke, Bill Martin, Angie Thompson, Kyle Blagg, Gerald Casper, Craig wood, Ree Ella von Borstel, Amy R-Huffman, Sheri Sharp, Lowell Smith, Ken Melzer, Peter Tarzian, Kim McKinney, Carrie Somnis, Dan Pyle, Gerad Collins, Chris Kaseberg

Call to Order

The meeting was called to order at 5:02pm.

Meeting Notes

Project Manager Mike Marino had BBT start working on more detailed plans based on the budget that was decided upon. These mass models were displayed for everyone to view.

Dan Pyle from BBT presented the latest Concept labeled D. The classrooms sizes were enlarged back to the size they were on previous concepts. BBT and Project Manager Mike Marino have been working on the schedule and will begin the project with phase 1 this summer. He explained there are several stages in the process; Schematic Design (for next 3 weeks), Design Development (set of drawings will be completed), and Construction Documents (detailed drawings). In order to stay on schedule with construction this summer for phase 1, they have already met with Jared Collins (Ag) and kitchen staff to get information from them to continue moving forward. Dan stated that they are going to push through the design development into construction docs in order to have a permit by the middle of May and start construction in mid-June. Phase 2 is currently in the schematic design phase. The models on elevation and the models that were handed out for phase 2 will be changing as planning continues. Schematic Design for Phase 2 will be completed by mid-April, the Design Phase will continue for about 6 weeks after that. Construction Docs will be started by mid-May and Phase 2 construction will begin in August. The project should be completed by summer of 2016. Phase 1 will be done by the end of this summer. Phase 2 will be shelled in before weather becomes a factor. They will be getting cost estimates throughout and can make changes as needed along the way due to the estimates. These will be minor changes. The budget will be determined by the end of design development.

Bringing in a CMGC is still in process. The first thing he will do is look at plans and start putting firm numbers together. Phase 1 budget will be completed first and he will give best estimate for Phase 2. Phase 2 estimates will be done again before construction.

Ree Ella asked about the kitchen plan, she said the changes that were discussed weren't made. It was explained that it will change as the kitchen designer continues through her design

process. She is working on finding the most efficient use of the space and needs. Ree Ella requested a timeline on this.

Project Manager Mike Marino discussed the schedule. Design Committee meetings are being reduced to meeting every 2 to 3 weeks. Smaller user groups will begin meeting. These smaller groups will be reporting to this large group so that everyone is informed. Mike Marino is setting up a share file so that everyone on the committee can go online and look at updated docs and make suggestions.

PM Mike Marino explained that this footprint is at the budgeted amount. The original size of the gym and classrooms and the high school student lounge was added back in. The collaboration space was discussed. It was explained that the triangular shaped collaboration is a better use of the budget and playground area for supervision. Some of the smaller spaces like storage for recess equipment and the janitor's closet will be added in later. These are smaller issues in the scheme of things that will be fit into the footprint. The footprint is what needs to be decided upon tonight. An exterior bathroom for the playground was also discussed.

Several conversations took place amongst the group.

PM Mike Marino stated that he needs a decision on the corridor (collaboration space) as it important to finalize the footprint at this meeting. PM Mike Marino and Dan Pyle said this is the best fit architecturally and for the budget. There will be a monitor for light in the collaboration space. Members of the committee were worried about wasted space, but it was done to get light in the hallway. The art room size was discussed again. PM Mike Marino suggested getting a CMGC on board and look at the numbers and then make a decision.

Committee Chair Bill Martin took a vote and the members of the group unanimously agreed on the footprint designed in Concept D.

The next meeting will take place on April 1st at 5pm.

Adjourned

The meeting was adjourned at 6:00 pm.