

SHERMAN COUNTY SCHOOL DISTRICT

Architectural Design Committee

December 17, 2014

The Board appointed members of the Sherman County School District Architectural Design Committee met in the Sherman County Public/School Library Meeting Room in Moro, Oregon on December 17, 2014. **There was not a quorum of School Board Members.** The following were present: Mike Marino and Todd Turner; Committee Members: Angie Thompson, Bill Martin, Gerald Casper, Peter Tarzian, Lowell Smith, Bill Blevins, Ken Melzer and Jeanie Pehlke.

Objective

The purpose of the meeting is to discuss a timeline for the project and to determine a schedule for design team meetings over the next few months.

Meeting Notes

A preliminary project schedule was distributed. Mike Marino stepped the group through the various stages of design and construction. He suggested phasing construction into two phases with the first to include the kitchen, administrative offices, agriculture/shop building and exterior site work to begin in May 2015 so the 2015-16 school year could begin with as little impact to students as possible. He noted the second phase would include the elementary addition.

Mr. Marino recommended the Construction Manager/General Contractor (CMGC) process and suggested bringing in a contractor fairly soon in the design process. He noted the fees would then be known upfront and a max price could be locked in. Mr. Marino also stated the average cost for a classroom is approximately \$110/sq ft.

There was a general discussion regarding who to involve with special interests and/or expertise in the design process. This included technology service providers, teachers, and CTE interests.

The group then discussed the cost of the project and Mike Marino clarified the target 7 million 27 thousand amount in the program is for hard costs. Mr. Marino assured the committee that the total construction cost will not exceed \$8.6 million and his job is to keep us on budget. This figure includes a 10% contingency.

The committee schedule and next steps were then discussed. It was determined that the committee will convene every Wednesday beginning on January 7th through Spring Break. The committee meetings will alternate beginning times between 2:00 p.m. and 5:00 p.m. with the January 7th meeting scheduled to begin at 2:00 p.m. It was also determined that the following items will be recommended by the committee to the School Board on the January 12th meeting:

- Recommend Approval of the Consolidation Project Schedule as Presented (or adjusted).
- Recommend Hire of a Construction Manager/General Contractor and Direct Mike Marino to Prepare an RFP for CMGC for Review by Legal Council
- Recommend the School Board Determine Final Budget and Financing Options for the Project