

SHERMAN COUNTY SCHOOL DISTRICT

REGULAR BOARD MEETING MINUTES

August 12, 2013

The Board of Directors of Sherman County School District met in the Sherman County Public/School Library Meeting Room in Moro, Oregon on August 12, 2013. The following were present: Chair, Bill Martin, Vice Chair, Angie Thompson, Directors, Kyle Blagg, Jim Macnab, Liz Mills, Superintendent, Dr. Brian Metke, Business Manager, Kim McKinney, Secretary, Jeanie Pehlke, Staff Members, Gerald Casper, Deanna Christiansen, Patti Ketchum, Cindi King, Janet Pinkerton, Todd Swan Visitors: Theresa Olsen, Patricia Finch, and Tom Finch, Student: Brett Evans

SUMMARY OF ACTIONS TAKEN

Motion by Director, Elizabeth Mills with second from Director Kyle Blagg to approve the consent agenda as modified. **Action:** The motion carried unanimously.

Motion by Director, Kyle Blagg with second by Director, Jim Macnab to accept Pat Powell's proposal contingent on the final value of the fuel tank being less than \$5,000. **Action:** The motion carried unanimously.

Motion by Director, Kyle Blagg with second by Director, Angie Thompson to authorized Superintendent Metke to solicit or recruit several professionals to make presentations on their construction management services. **Action:** The motion carried unanimously.

CALL TO ORDER

Chair, Bill Martin opened the meeting with the Pledge of Allegiance to the American Flag at 7:00 p.m., and welcomed all those attending the board meeting.

STUDENT BODY REPORT

Brett Evans, the 2013-14 Student Body President introduced himself to the Board and explained the Student Council's involvement at School Board meetings. He also gave a brief presentation on Leadership, Orpheus (a Greek mythology story) and possible ASB goals.

COMMENTS FROM VISITORS

None Received.

ADOPTION OF CONSENT AGENDA

- Business
 - ✓ Approve Board Meeting Agenda, August 12, 2013 with Modifications
 - ✓ Approved Minutes of Regular Board Meeting on July 8, 2013
 - ✓ Approved Minutes of Special Board Meeting, July 15, 2013

- ✓ Approved Minutes of Special Board Meeting, July 24, 2013
- ✓ Approved Minutes of Special Board Meeting, July 31, 2014
- ✓ Approved Bill Listings/Financials
- Personnel
 - ✓ Approved final hire of Steve Bird, Assistant High School Football Coach
 - ✓ Approved 2013-14 contract for Jeanie Pehlke, Confidential Secretary
 - ✓ Approved 2013-14 contract for Kim McKinney, Business Manager
 - ✓ Approved final hire of Bruce Olsen, Seasonal Groundskeeper
 - ✓ Approved final hire of Jill Jenson-Mohorovich, Special Education Teacher, Sherman Jr./Sr. High School
 - ✓ Approved final hire of Andrew Pflaum, 6th Grade Teacher, Sherman Elementary
 - ✓ Approved final hire of Lauren Hernandez, Language Arts Teacher, Sherman Jr./Sr. High School
 - ✓ Approved final hire of Carrie Danchock, K-12 Health and Physical Education Teacher
 - ✓ Approved Resignation Letter from Kimberly Kundering pursuant to ORS 342.350.

Motion by Director, Elizabeth Mills with second from Director Kyle Blagg to approve the consent agenda as modified. **Action:** The motion carried unanimously.

REPORTS AND PRESENTATIONS

SKORE Administrator, Deanna Christiansen gave a presentation on SKORE

SKORE, the elementary school's afterschool program, has been operating for the past five years with grant money provided by the Department of Education. Despite being named one of the Top 10 afterschool programs this past May, the program was not awarded funding to continue in the 2013-14 school year. Mrs. Christiansen explained that the grant will reopen in 2016. At that time she will reapply with a more creative and expanded plan with the intent of impacting a larger base of kids. In the meantime, she will have to rely on supplies she already has, the support of her outstanding volunteer base and some creative ideas. Some likely changes to the program include increasing tuition, reducing staff, reducing the program to a four day week, starting in October and ending in May, and requesting financial support from local entities who might be willing to help. Director Blagg complimented Mrs. Christiansen on the great job she has done purchasing supplies, and asked what will be done this year? Mrs. Christiansen stated that she is hopeful the supplies will last until the 2016 grant renewal.

Athletic Director, Todd Swan reported on the following:

Mr. Swan shared the list of coaching vacancies and is optimistic that they will be filled soon. He reported that due to transportation issues the Junior High Football team will not co-op with Arlington this football season. However, he noted that there may be changes in the Junior High game schedule. Sherman Football Camp will run August 14 - 16 from 6:00 p.m. – 8:00 p.m. for grades 5-12. This camp will be no contact and no pads, just skill development. The High School Football team will play their first game at the Dufur Classic on August 30th at 4:00 p.m. and the High School Volleyball team will compete at the Dufur Jamboree on August 31st at 9:00 a.m. Junior High Volleyball and Football teams will both play their first games at 2:00 p.m. at home

on September 13. Mr. Swan reported that he will meet with Mark C. Cullen, M.D. from MCMC Sports Medicine on August 16 to discuss potential athletic training support and concussion safety. MCMC Sports Medicine already provides these services to Dufur and The Dalles at no cost. On Wednesday, August 14 Mr. Swan will be in Pendleton at the 2013-2014 OSAA Administrator Workshop. Finally, Mr. Swan asked the Board if he should look into a Facebook activities pages for each respective sport to make communication with players easier and safer. Director Martin wondered if School Messenger would be a good alternative. Director Thompson stated that Facebook has been helpful to her. Mr. Swan assured the Board that he will keep coaches informed on all the required testing, the heat index and other rules.

Director, Jim Macnab gave a Facilities Report

Director Macnab gave a report on the High School fuel tank and the shop roof and he also reported on the Elementary School's fire system pipes. Director Macnab stated that he conducted a site review with Pat Powell and Craig Wood last Wednesday.

Fuel Tank: Mr. Powell agreed to remove the old fuel tank. In lieu of payment for the tank, he proposed that he would cut and install a door and a window in the building that currently contains the tank. In addition, he agreed to pour an apron up to the building and install a gravel road that will connect the apron to the existing gravel road. Superintendent Metke noted that the value of the tank is under \$5,000, so a bid is not necessary.

Motion by Director, Kyle Blagg with second by Director, Jim Macnab to accept Pat Powell's proposal contingent on the final value of the fuel tank being less than \$5,000. **Action:** The motion carried unanimously.

Shop Building Roof: Mr. Powell also inspected the roof on the shop building. He believes it can be repaired. Craig will request bids from Brown Roofing and CCR out of Hood River. The original estimate of \$40k to make the repair is now expected to be closer to \$10k.

Pipes: Director Macnab reported that a company out of Portland has repeatedly replaced the fire system pipes at Sherman Elementary. Bids from other companies have been requested and will be available at the next Board Meeting. Superintendent Metke stated there was a false fire alarm and wondered if the pipes were responsible for the alarm. Cindi King from the audience admitted that she set the alarm off.

Dr. Brian Metke, Adult Education Coordinator

Superintendent Metke shared some ideas on how he plans to gain support from Columbia Gorge Community College to maximize college credit opportunities for the success of every student. He also discussed the possibility of forming a collaborative partnership/foundation that may include multiple entities within Sherman County that will ultimately ensure the financial future and coordination of all entities, (from the medical providers of preschoolers, to the County Commission and Higher Education) within Sherman County. He noted that Sherman County is unique in that our School District boundaries coincide with our County boundaries and have the networking of all participants to accomplish great things for students.

UNFINISHED BUSINESS

Window Blinds

The window blinds for the front of the Jr./Sr. High School building are scheduled to be installed on Tuesday, August 14, 2013. The cost is under \$4,000.

Future Construction Management

The Board discussed whether it would be more beneficial to hire a Consultant, a Project Manager (PM) or an Architect to begin the project. Superintendent Metke suggested that from his experience it may be best to hire a PM because a PM will supervise the subcontractors and keep the Board informed. Director Blagg agreed that a PM would see the big picture and provide budget advice. It was noted that the professional services/advice that a PM would provide would not require going out for bid.

Motion by Director, Kyle Blagg with second by Director, Angie Thompson to authorize Superintendent Metke to solicit or recruit several professionals to make presentations on their construction management services. **Action:** The motion carried unanimously.

Boundary Line Change at Sherman Elementary

Chair, Bill Martin suggested that we have our attorney look at the Boundary Line Change documents prior to recording. Business Manager, Kim McKinney will contact the attorney. The topic was tabled subject to the Attorney determining if it is necessary to add language stating the City of Grass Valley will pay for all costs associated with the boundary line change.

NEW BUSINESS

Latch Key/Activity Bus Program

Costs to offer the Latch Key/Activity Bus Program (SKORE) was originally estimated to be approximately \$24k. After some creative planning, the operational costs are now estimated to be approximately \$15,400k. The breakdown is \$3k for transportation, and approximately \$12k for staffing. Mrs. Christiansen will report back to the School Board once she determines what funding she can secure from local entities to support the program.

EXECUTIVE SESSION: 8:57 p.m.

ORS 192.660 (2) (b) Personnel

ORS 192.660 (2) (e) Property

REGULAR SESSION: resumed 9:36 p.m.

FUTURE AGENDA ITEMS, CLOSING COMMENTS

Superintendent Metke announced that the Board will be introduced to school staff at the in-service meeting. In addition, he asked the Board to complete a skills/inventory list that they were given.

Superintendent Metke stated that all open positions will be filled beginning with the Principal position next week. Tuesday we will interview Social Studies candidates beginning at 12:30 p.m.

NEXT MEETING

September 9, 2013, at 7:00 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 10:14 p.m.

Chair, Bill Martin

Confidential Secretary, Jeanie Pehlke